



**MINUTES OF  
KIRKLAND PARISH COUNCIL  
MEETING**

**Held on 7th January, 2020,  
At 7.30pm**

**At Kirkland and Catterall Memorial Hall  
The Avenue, Churchtown**

*Present;*

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,  
Mrs. S. Hogg, Vice-Chairman,  
Mrs. K. Davies,  
C. Lambert,  
Gillian Benson, Clerk to the Parish Council*

**1147. APOLOGIES**

Apologies were received for this meeting from Wyre Councillor S. Catterall.

**1148. DECLARATION OF INTERESTS**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

Cllr. Mrs. K. Davies declared an interest to receiving payment on behalf of Churchtown in Bloom expenses.

**1149. MINUTES OF THE PREVIOUS MEETING**

*Resolved: The minutes of the meeting held on 12th November, 2019, being previously circulated, were agreed and signed by the Chairman.*

**1150. PUBLIC PARTICIPATION**

No members of the public were present.

**1151. PAROCHIAL CHURCH COUNCIL OF ST. HELEN'S CHURCH**

The Parish Council considered a grant towards the upkeep of the graveyard requested by the Parochial Church Council for the coming year.

*Resolved: The Parish Council grants £150.00 for the graveyard upkeep.*

**1152. MOLES ON THE CHURCHTOWN EMBANKMENT TO THE REAR OF ST. HELEN'S CHURCH**

An infestation of moles was reported and promptly dealt within the Parish, as the Environment Agency stated it could be months before they could rectify the problem. The problems continue.

*Resolved: Defer any decision until the situation is settled.*

**1153. CHURCH SQUARE FLAGS**

Wyre Councillor Peter Cartridge investigated ownership of Church Square and the improvements done with a Millennium Grant. Last year a number of stone flags were stolen and the culprits were not identified. The Church has no insurance covering the square. Wyre Council has agreed to provide the labour for the placement works (approx. £1,800), but not the materials - Wyre have sourced replacements from a local supplier at £1,750, but other stakeholders; Kirkland Parish Council and St. Helen's Church would need to consider splitting these costs. St. Helen's Parochial Church Council is to consider the matter in February.

In the long term the ownership and therefore future maintenance may take some time to establish.

*Resolved: The Parish Council deferred a decision until the outcome of the Parochial Church Council meeting in February.*

**1154. PLANNING APPLICATIONS****Granted Planning Applications:**

19/00679/FUL

Proposal: Change of use of store to a shop (A1) and external alterations

Location: Coach House Abutting Churchyard, Wall Of St Helens, East Of North Entrance, Church Street, Churchtown

19/00680/LBC

Proposal: Listed building consent for change of use of store to shop (A1) and external alterations

Location: Coach House, Abutting Churchyard, Wall of St Helens, East of North Entrance, Church Street, Churchtown

**Application withdrawn:**

18/01015/FUL

Proposal: Change of use of agricultural building to a live/work unit (Use Class B1/C3)

Location: Hamilton House Farm Tarnacre Lane St. Michaels

**1155. FINANCE****Draft Budget and Precept for 2020 – 2021**

The budget gives Councillors the best idea for setting the precept; which is returned to Wyre Council in January. The draft budget was presented to Councillors; a number of future projects were included and the precept set.

*Resolved: Kirkland Parish Council set the precept at £10,500, the same as last year, and will inform Wyre Council.*

**Accounts, bank reconciliation, internal scrutiny reports to 31st December, 2019**

*Resolved; Councillors scrutinised, agreed and signed the accounts.*

**Financial Statement for third quarter to 31st December, 2019**

*Resolved; Councillors scrutinised and agreed to the second financial statement.*

## Receipts since the last meeting:

1. Bank Interest for October	£ 1.74	
2. Bank Interest for November	£ 1.67	
3. Heineken – Churchtown in Bloom Donation	£500.00	
4. Liverpool Victoria Insurance Donation	£2,500.00	FLAG
5. Churchtown in Bloom	£310.00	

Raised through community events organised by Churchtown in Bloom

Please note payments for the Churchtown Flood Group are from funding and payments for Churchtown in Bloom are from sponsorship and not Kirkland Parish Council, who is administering these funds.

<i>Councillors resolved to pay the following invoices:</i>			
<b>Cheque</b>	<b>Payable to</b>	<b>Amount</b>	<b>Reference</b>
805	Catterall Parish Council	£869.00	Grounds maintenance Dec and Jan
806	Mrs. K. Davies	£133.64	Churchtown in Bloom winter planting
809	St. Helen's Parochial Church Council	£150.00	Grant towards graveyard upkeep
	Total	£1152.64	

**Standing Orders and Direct Debits**

Staff Costs (November and December)	£440.68	
Easy Web Sites	£ 27.60	December
Easy Web Sites	£ 27.60	January

**1156. VERBAL REPORTS FOR INFORMATION ONLY****Report from the representative on the School House Trustees**

Cllr. Mrs. K. Davies reported that previous difficulties accessing funds is now sorted with a new financial advisor from St. James' Place and the trustees are confident there will be no future problems. Ethical investments are secured for the future.

**Report from Churchtown Flood Action Group / Wyre's Flood Forum**

Cllr. Mrs. S. Hogg reported on the flooding outside the houses on The Avenue, which has increased since Lancashire County Council enlarged the gullies. Flood signs were used to warn traffic although once the rain stops the standing water soon drains away. Flood warning signs budgeted for will be purchased as soon as possible and kept on site.

Lancashire County Council is investigating the provision of pumps to get the water away quickly and making the Avenue safer.

Churchtown FLAG has sent the Flood Risk Management authorities maps and planning permissions pointing out the increased threat due to the number of residential homes to be built in the area all emptying into the River Wyre.

FLAG has started fundraising to start natural flood management in the area. Lancashire County Council is holding a Flood Scrutiny meeting on 21st January for Lancashire flood action groups.

**Churchtown in Bloom**

Cllr. Mrs. K. Davies thanked the Parish Council for the winter planting and presented £310 raised during community events. Next season they will be considering VE Day commemorations, which may include a street party! 2020 marks the 200th anniversary of Florence Nightingale's birth and the International Year of the Nurse and Midwife. There

are woodland plans, working with World of Hedges, to fill the gaps at Owd Wills and the instillation of a gate onto the Avenue, also to extend floral displays along The Avenue with planters. The number of trees marked for removal along the Avenue was raised.

**1157. QUESTIONS FOR COUNCILLORS**

**The Embankment at the rear of St. Helen's Church**

The Embankment is an Environment Agency asset, although public footpath 8 uses the top, it is hoped some form of strengthening against erosion will be used to maintain the village protection against flooding.

*There being no other business the Chairman closed the meeting at 9.10pm.*

Date .....

Chairman .....