



**MINUTES OF KIRKLAND
PARISH COUNCIL MEETING**

**Held virtually on
9th March, 2021,
At 7.30pm**

Present;

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,
Mrs. I. Cutler,
Mrs. K. Davies,
Mr. C. Lambert,
Gillian Benson, Clerk to the Parish Council
Lancashire County Councillor Turner*

1241. APOLOGIES

Wyre Council Catterall sent apologies.

1242. DECLARATION OF INTERESTS

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

1243. MINUTES OF THE PREVIOUS MEETING

Resolved: The minutes of the meeting held on 12th January, 2021, being previously circulated, was agreed and signed by the Chairman.

1244. PUBLIC PARTICIPATION

Standing Orders were suspended to allow guests to speak
The clerk had received no public requests to join the meeting.

Lancashire County Councillor S. Turner

Cllr. Shaun Turner reported on Lancashire County Council actions to the pandemic, the hospital figures are dropping and 85% of residents have received their first vaccine, but 'Let's not blow it'. There has been a reticence from care home workers aged 30 – 50, but reasons not known. There will be no more constraints on supply now.

Councillors raised the smithy planning application with no input from County on the access with the A6; Cllr. Turner will ask David Thow about the road crossing problems. The houses are built ready for flooding! There are planned changes to the A6, but this will be funded from the residential developments along its length. In the recent Lancashire County Council budget £5million is to be used for new flood defence schemes; submit schemes from April.

Standing Orders were resumed.

1245. VACANCY IN THE OFFICE OF PARISH COUNCILLORS

Kirkland Parish Council has one casual vacancy and this will be advertised as widely as possible at this time. Kirkland's procedure on casual vacancies and eligibility, this is a Government document to accompany the procedure, will be posted on the website.

Resolved: Advertise vacancy on social media.

Resolved: Councillors accepted casual vacancy procedures

Resolved: To create a QR code for the web site.

1246. PARISH CLERK'S RESIGNATION

The clerk has submitted a resignation to the chairman; a recruitment package is needed. The Clerk and the Chairman will draw up a draft for consideration at an extraordinary meeting.

Resolved: Councillors agreed to drawing up a recruitment package for presentation.

1247. KIRKLAND PARISH COUNCIL DOCUMENTS AND POLICIES

These documents are reviewed annually and updated/ agreed as necessary.

Documents:

- | | |
|---|----------------------------|
| ✚ Standing Orders | ✚ Risk Management |
| ✚ Standing Orders at APM | ✚ Asset Register |
| ✚ Financial Regulations | ✚ Code of Conduct |
| ✚ Annual Governance Statement | ✚ Data Protection |
| ✚ Responsible Financial Officer duties and responsibilities | ✚ Publication Scheme |
| ✚ Investment Policy | ✚ Transparency Code |
| ✚ Risk Register | ✚ Privacy Policy – website |

Resolved: These documents were agreed by the Parish Councillors.

1248. Donation Request from Kirkland and Catterall Memorial Hall

The Memorial Hall committee requests a donation towards the grass cutting at the Hall; due to the Parish Council's donation earlier this financial year, the request will be deferred to next meeting.

Resolved: To defer until May Parish Council meeting.

1249. REPLACEMENT TREES ON THE AVENUE

Councillors considered the quote from Barton Grange Landscapes for replacing the lost trees in the field on The Avenue. Councillors agreed to the cost with funding will come from reserves allocated during budget discussions.

Resolved: Quote accepted for replacement trees; for planting as soon as possible.

Resolved: To inform the landowners.

1249. PROPOSED EMERGENCY PLAN

Garstang Town Council is embarking on an Emergency Plan for Garstang and is extending consultations to surrounding parishes. Discussions centred on flooding issues, with the Churchtown Flood Action Group's work; there was consideration of support from other councils for Churchtown.

Resolved: Cllr. Mrs. I. Cutler will be Kirkland Parish Council's representative on Garstang Town Council's Emergency Plan.

1250. PLANNING APPLICATIONS**Planning Discharge;***18/01054/DIS*

Proposal: Discharge of conditions 3 (material samples), 4 (desk study), 5 (drainage plan) and 10 (ecology walkover survey) on application 18/01054/FUL

Location: Humblescough Farm Humblescough Lane Nateby

Split decision by Wyre Council – further information requested

Planning Applications received for comment:***21/00086/FUL***

Proposal: Erection of a detached building for ancillary use as garage, workshop and home office for Clarets Barn and change of use of agricultural land to residential curtilage

Location: Clarets Barn Butlers Arms Farm Garstang by Pass Road Churchtown

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notifications.

20/00212/FULMAJ

Proposal: Erection of 70 dwelling houses and associated infrastructure with new access off A6 Preston Lancaster New Road

Location: Land South Of Prospect Farm West Of A6 Garstang

The Parish Council **strongly objects** to this planning application and seeks neighbourhood notification. Flooding impact on Churchtown not addressed, traffic access to A6, increasing junctions, transport statement does not answers Lancashire County Council questions, isolation of pedestrians away from town centre and increase in car use. If granted; traffic light instillation required at The Avenue junction.

20/01209/FUL

Proposal: Erection of three detached dwellings (following demolition of existing light industrial buildings) (resubmission of 20/00835/FUL)

Location: Former Kirkland Smithy Garstang by Pass Road Churchtown

The Parish Council **strongly objects** to this planning application and seeks neighbourhood notification. Lack of requested traffic survey, egress to A6, lack of footways, proposed houses out of character, flood zone 3 and recent flooding problems cannot be ignored. Churchtown Bund has overtopped and flooded site in 2020. Comments were made between meetings to meet Wyre Council's timeline.

1251. FINANCE**Accounts and bank reconciliation to 31st January and 28th February, 2021**

Resolved: Parish Councillors accepted and the Chairman signed the accounts.

Receipts since the last meeting:

1. Bank Interest for November	£ 0.15
2. Bank interest for December	£ 0.13
3. Bank interest for January	£ 0.13
4. Wyre Lottery	£ 16.00
5. Bank Interest for February	£ 0.12
6. Wyre Lottery	£ 16.00

Councillors are considered the following payments;
Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who is administering these funds.

<i>Councillors resolved to pay the following invoices:</i>			
Cheque	Payable to	Amount	Reference
868	Catterall Parish Council	£ 3.84	Broadband and
868	Catterall Parish Council	£ 3.98	Phone Costs £7.82
869	Clerk's reimbursements	£693.53	Salary and expenses
870	JRobb	£648.00	Grounds Maintenance
870	JRobb	£576.00	£1,224.00
871	C and C Supplies	£165.35	Christmas Tree socket collar
		£2,090.70	

Standing Orders and Direct Debits

Staff costs	£703.11	January and February
Easy Web Sites	£ 27.60	February
Easy Web Sites	£ 27.60	March

Transfer between accounts

Resolved: To transfer funds from savings to current account to cover payments.

1252. VERBAL REPORTS FOR INFORMATION

Kirkland Memorial Hall

Cllr. Mrs. M. McLeod reported the roof on the storeroom will be replaced after leaking problems were found. The hall should open for groups on 17th May, but only at 50% capacity.

Churchtown in Bloom

Cllr. Mrs. K. Davies reported Churchtown in Bloom has entered North West in Bloom with Wyre Council paying the entry fee; it will be in a different format this year. The first in Bloom meeting discussed planting the stump at Kirkland and Catterall St. Helen's Church of England Primary School and Church Square's seating is repaired. The first community event will be on Easter Monday with a bunny trail around the village.

Wyre Area Lancashire Association of Local Councils

The Chairman reported on Lancashire County Councillor Turner's updates on Covid 19 in the county. The Best Kept Village competition was discussed, but Churchtown in Bloom would not be entering and work on the Bowland ANOB uplands.

Parish Lengthsman

The Contractor is sending two members of staff, who split the hours between them.

1253. FOR INFORMATION

The Punchbowl public house

It was reported the Punchbowl has been sold; it is believed for conversion to housing, but there has been no planning application to date. St. Helens Close residents are concerned about losing their cut through to Church Street.

There being no other business the Chairman closed the meeting at 8.55 pm.

Date

Chairman