



MINUTES OF KIRKLAND PARISH COUNCIL MEETING

**20th July, 2021, At 7.00pm
Held at
Kirkland and Catterall Memorial Hall
The Avenue, Churchtown.**

Present;

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,
Mrs. I. Cutler,
Mrs. K. Davies,
Angela Nicholls, Clerk to the Parish Council*

1277. APOLOGIES

Councillor Lambert sent apologies.

1278. DECLARATION OF INTERESTS

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

1279. MINUTES OF THE PREVIOUS MEETING

Resolved: The minutes of the Annual Parish Meeting held on 5th May, 2021, being previously circulated, was agreed and signed by the Chairman.

1280. PUBLIC PARTICIPATION

Standing Orders were suspended to allow guests to speak
The clerk had received no public requests to join the meeting.

1281. VACANCY IN THE OFFICE OF PARISH COUNCILLORS

Kirkland Parish Council has one casual vacancy and this has been advertised as widely as possible so all residents have the opportunity to apply.

Resolved: To refresh the advert

Resolved: Advertise vacancy on social media

Resolved: To speak to new residents see if they wish to join the Parish Council

1282. PLANNING APPLICATIONS

21/00741/LAWP

Proposal: Certificate of lawfulness for a proposed single storey rear extension

Location: The Orchard 12 Ainspool Lane Churchtown.

Resolved: The Parish Council has no objections to this planning application.

1283. Retired Clerk Gillian Benson's additional accumulated hours 62.75 hrs

Resolved: To ask the Clerk to action the payment.

1284. Bank Standing Order for the new Clerk's salary

Resolved: To set up Standing Order for payment the last working day of the month starting 31st August 2021.

1285. Lancashire County Council Public Rights of Way Scheme

Resolved: To ask the Clerk to complete the application to join the scheme

1286. Standing Orders to enable online banking

Resolved: To ask the Clerk to commence the process removing Gillian Benson from the banking mandate and adding Karen Davies & Angela Nicholls

1287. Internal Audit Report and any necessary actions

Resolved: The report had been scrutinised and it was agreed to implement all recommendations.

1288. FINANCE

Accounts and bank reconciliation to 30th June, 2021

Resolved: Parish Councillors accepted and the Chairman signed the accounts.

Receipts since the last meeting:

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1. Bank interest for May	£ 0.10
2. Bank interest for June	£ 0.16
3. Wyre Lottery April	£ 19.00
4. Wyre Lottery May	£ 15.00
5. Wyre Lottery June	£ 18.00
6. Churchtown in Bloom	£100.00

Councillors considered the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who is administering these funds.

<i>Councillors resolved to pay the following invoices:</i>			
Cheque	Payable to	Amount	Reference
887	G Benson	£38.97	Admin
901	Colin Cross	109.00	Printers Parish Magazine
902	Angela Nicholls	36.98	Reimburse mailing Newsletters
903	HMRC	88.40	Staff Costs
904	Void	0.00	
905	Angela Nicholls	503.08	June/ July wages & working from home allowance June/ July 2021
906	Laburnum Nurseries Ltd	714.73	Churchtown in Bloom
907	Laburnum Nurseries Ltd	96.00	Churchtown in Bloom

Standing Orders and Direct Debits

Easy Web Sites	£ 27.60	June
Easy Web Sites	£ 27.60	July
J Robs Garden services	£666.66	May
J Robs Garden services	£666.66	June
Lancashire County Council	£81.97	June
Staff Costs	£181.97	May

1288. VERBAL REPORTS FOR INFORMATION**Kirkland Memorial Hall**

Cllr. Mrs. M. McLeod reported the roof has now been repaired. The hall is partially reopened to groups but not yet available for private parties. The Hall's reserves have fallen to £7000 due to the pandemic

Churchtown in Bloom

Cllr. Mrs. K. Davies reported there has been fantastic support for Churchtown in Bloom and the judges appreciated how much work had been undertaken.

Wyre Area Lancashire Association of Local Councils**Parish Lengthsman**

The Contractor is sending two members of staff, who split the hours between them. There is not the same continuity of service. The work will be monitored and reviewed at the September meeting.

1289. FOR INFORMATION

Cllr.Mrs. I. Cutler wrote to Ben Wallace about the traffic levels and speeding the A6. Ben Wallace forwarded a response from Phil Durnell Director of Highways and Transportation. This did not address the immediate concerns about the development on the West side of the A6 and resident ability to access services. Cllr. Mrs.I. Cutler will follow it up

There being no other business the Chairman closed the meeting at 8.35 pm.

Date

Chairman