



**MINUTES OF KIRKLAND  
PARISH COUNCIL MEETING**

**Held virtually on  
21st July, 2020,  
At 7.30pm**

*Present;*

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,  
Mrs. K. Davies,  
C. Lambert,  
Gillian Benson, Clerk to the Parish Council*

This meeting was re-arranged as the previously held July meeting was not quorate.

**1188. APOLOGIES**

Lancashire County Councillor sent apologies for this meeting.

**1189. VACANCIES IN THE OFFICE OF PARISH COUNCILLOR**

*Resolved: To leaflet the parish and use media to advertise the two vacancies.*

**1190. DECLARATION OF INTERESTS**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

Cllr. Mrs. K. Davies declared an interest to receiving payment on behalf of Churchtown in Bloom expenses.

**1191. MINUTES OF THE PREVIOUS MEETING**

*Resolved: The minutes of the meeting held on 12th May, 2020, being previously circulated, was agreed and signed by the Chairman.*

**1192. PUBLIC PARTICIPATION**

There were no public requests to join the meeting.

**1193. PARISH LENGTHSMAN**

The Parish Councillors met to write a job description for a contractor, advertised, interviewed and appointed a contractor.

*Resolved: The contract was agreed and the contractor appointed to work in Kirkland Parish.*

**1194. LANCASHIRE COUNTY COUNCIL PUBLIC RIGHTS OF WAY SCHEME**

*Resolved: Kirkland Parish Council wishes to sign up to the Lancashire County Council scheme, which this year pays £500, but the paperwork has greatly increased. Lancashire County Council is including minor maintenance, way marking and vegetation clearance plus recording before and after photos with locations, dates and work carried out.*

**1195. REPLACEMENT BATTERY FOR DEFIBRILLATOR**

The battery runs out in August and needs replacing; the cost of a 7 year battery is £318.  
*Resolved: To confirm with supplier as to the correct battery for this model.*

**1196. REVIEW OF CODE OF CONDUCT**

*Resolved: Councillors had no comments on this review.*

**1197. WEB SITE ACCESSIBILITY**

In January both the clerk and website company attended training on website accessibility; this is to make websites accessible to all. The Parish Council's website needs an overall to set up this accessibility; the process will take a couple of days, will be rewritten and will look different, the cost is £300. The clerk will then have access to more of the pages.

*Resolved: To accept and pay for the accessibility update and the new look web site.*

**1198. PLANNING APPLICATIONS****Planning Application granted:**

20/00127/FUL

Proposal: Erection of private garage and associated hardstanding, erection of wall and gates to site entrance

Location: Cobble End 1 Church Street Churchtown

19/01027/FUL

Proposal: Proposed car park barrier on the entrance to car park

Location: St Helen's Church Of England Church Street Churchtown

**Planning Application Refused:**

19/01265/FUL

Proposal: First floor extension over existing garage and two storey rear extension to existing dwelling

Location: Northwood Longmoor Lane Nateby

**Application Withdrawn:**

19/00982/FULMAJ

Proposal: Erection of new golf driving range (D2), incorporating driving range building, golf buggy parking area and safety netting (resubmission of 18/00971/FULMAJ)

Location: Garstang Country Hotel and Golf Club Garstang Road Bowgreave

**1199. FINANCE****Accounts, bank reconciliation, internal scrutiny reports to 30th June, 2020.**

*Resolved: Parish Councillors accepted and signed the accounts the accounts to 30th June, 2020*

**Accounts, bank reconciliation, internal scrutiny reports to 30th June, 2020.****Budget Monitoring for first quarter with report.**

*Resolved: Councillors scrutinised and accepted the comments, including last grounds maintenance to Catterall Parish Council, insurance payments are high as most due at beginning of year and admin reflects the annual accountants invoice. Councillors resolved to virement £600 of the contingency budget to donations as recent donations were in excess of budget amounts.*

## Receipts since the last meeting:

1. Bank Interest for May	£ 2.26	
2. Wyre Lottery	£ 1.00	Churchtown in Bloom
3. North West in Bloom	£ 50.00	Churchtown in Bloom
4. Wyre Lottery	£ 17.00	Churchtown in Bloom
5. St. Helens P P C	£875.00	Church Square flags
6. Bank Interest for June	£ 0.18	

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who is administering these funds.

<i>Councillors resolved to pay the following invoices:</i>			
<b>Cheque</b>	<b>Payable to</b>	<b>Amount</b>	<b>Reference</b>
834	Mrs. K. Davies	£ 459.60	In Bloom and Telephone Kiosk hinge
835	Laburnum Nurseries	£ 175.62	Churchtown in Bloom
836	Wyre Council	£1,750.00	Church Square flags
837	HMRC	£ 96.80	
838	G. Benson	£ 68.53	Clerk's reimbursements
839	M. McLeod	£ 14.39	Zoom licence for meetings
	Total	£2,564.94	

**Standing Orders and Direct Debits**

Staff costs (May and June)	£353.46	
Easy Web Sites	£ 27.60	June
Easy Web Sites	£ 27.60	July
Data Protection Renewal	£ 35.00	paid 14th July

**Donation thanks**

Kirkland and Catterall Memorial Hall thanks the Parish Council for the donation towards the grass cutting on the field.

**1200. VERBAL REPORTS FOR INFORMATION****Kirkland Memorial Hall**

Cllr. Mrs. M. McLeod reported on an informal meeting to discuss the impact of the Covid 19 pandemic and the precautions needed when/if the Memorial Hall opens again. Organisations are not looking to return until September at the earliest and a Covid agreement will be in place. The committee is carrying out risk assessments on the hall and includes an assessment for fire. Resurfacing the drive is taking place this week with no vehicle access.

**Wyre Area Lancashire Association of Local Councils**

Meetings are suspended for the time being.

**Churchtown in Bloom**

Cllr. Mrs. K. Davies reported the village will not be competing this year and has not sought local sponsorship, but Wyre Council is to pay the £600 grant and this is being used to plant up the displays. The committee has raised funds for CRY; a local charity. The Parish Council has leafleted those households with cobbles asking about weed killing and the resident's preferences.

**1201. QUESTIONS FOR COUNCILLORS**

**Meeting with Wyre Council at Owd Will's**

Churchtown in Bloom is to meet Wyre Council, who called the meeting, at Owd Will's to confirm maintenance of the area. It was raised that the grass verge from the mosaic on the A586 appears to have died back and is over run with weeds.

*There being no other business the Chairman closed the meeting at 8.15 pm.*

Date .....

Chairman .....