



**MINUTES OF KIRKLAND
PARISH COUNCIL MEETING**

**Held virtually on
10th November, 2020,
At 7.30pm**

Present;

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,
Mrs. I. Cutler,
Mrs. K. Davies,
Mr. C. Lambert,
Gillian Benson, Clerk to the Parish Council*

1217. APOLOGIES

No apologies were received for this meeting.

1218. VACANCIES IN THE OFFICE OF PARISH COUNCILLOR

The Chairman welcomed our new Councillor, Mrs. Ivy Cutler; who lives in the village.

1219. DECLARATION OF INTERESTS

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

Cllr. Mrs. K. Davies declared an interest to receiving payment on behalf of Churchtown in Bloom expenses.

1220. MINUTES OF THE PREVIOUS MEETING

Resolved: The minutes of the meeting held on 14th September, 2020, being previously circulated, was agreed and signed by the Chairman.

1221. PUBLIC PARTICIPATION

Standing Orders were suspended.

The clerk had received no public requests to join the meeting

Lancashire County Councillor S. Turner

Cllr. Turner was asked about Kirkland and Catterall St. Helen's Church of England Primary School parking, as it is again causing traffic problems on The Green and beyond. Cllr. Turner attended a site meeting with Councillors at the beginning of the year and has just heard County highways are to investigate the area this month. The Chairman also raised the deterioration of the A586 and the impact on houses in the village, roundels at the junction with the A6 and the proliferation of signs along the Avenue; which prevents the use of a speed indication device. The Parish Council will approach the Police to arrange for removal of the 'Panda' signs which are now so badly faded they cannot be read.

Standing Orders were resumed.

1222. GARSTANG CHRISTMAS LIGHTS

Garstang Christmas Lights Committee is appealing for financial support towards the festive lights display in the town centre. Councillors considered the request in light of the present Covid pandemic curtailing fundraising efforts.

Resolved: Kirkland Parish Council to donate £50 towards Garstang Christmas lights.

1223. CHURCHTOWN IN BLOOM

From the last meeting when Cllr. Mrs. K. Davies asked the Parish Council to consider donating £100 towards the Winter planting in the village? It was noted this planting will be in the Parish Council assets i.e. barrels in the village.

Resolved: Kirkland Parish Council to donate £100 towards the work of Churchtown in Bloom.

1224. ROYAL BRITISH LEGION DONATION

Councillors considered a donation to the work of the British Legion. With the present restrictions Remembrance services were nationally suspended.

Resolved: Kirkland Parish Council to donate £50 to the Royal British Legion.

1225. NORTHWEST AMBULANCE SERVICE – SAVE A LIFE

Cllr. Mrs. M. McLeod raised the online fundraising project from the North West Ambulance Service. Background information was circulated. Kirkland and Catterall St. Helen's Church of England Primary School and the Parish Council need to work together on this subject, but this is not possible at present.

Resolved: Kirkland Parish Council to defer as it is not possible under the present circumstances, but to re-visit next year.

1226. PLANNING APPLICATIONS**Planning Enforcement:**

20/00266/ENF

Alleged breach of planning control: Replacement roof with unmatching tiles within a conservation area

Location: Manor House Cottage 4 Church Street Churchtown

It is believed a retrospective application will be made for both houses under listed building consent.

Application Refusal:

20/00835/FUL

Proposal: Erection of 3 detached dwellings (following demolition of former light industrial buildings)

Location: Former Kirkland Smithy Garstang by Pass Road Churchtown

1227. FINANCE**Bank reconciliation to 30th September, 2020**

Resolved; Councillors agreed the bank reconciliation.

Budget Monitoring to 30th September, 2020

Resolved: Parish Councillors accepted the accounts against the budget set in January, 2020, includes virement to donations, cost of St. Helen's flags were split between the Parish Council and the Parochial Church Council and Parish Lengthsman costs is paid through the Grounds Maintenance budget and may vary in future.

Bank reconciliation to 31st October, 2020**Accounts, bank reconciliation, internal scrutiny reports to 31st October, 2020**

Resolved: Parish Councillors accepted and the Chairman signed the accounts.

Draft Budget/Precept for 2021 – 2022

Kirkland Parish Council will be submitting the precept to Wyre Council in January, 2021. Councillors received the draft budget to 1st November and Councillors were asked to submit costed projects to be carried out next year for consideration. The Parish Council is looking at replacing the trees on the Avenue and may be asked to help with traffic calming measures on The Green.

Receipts since the last meeting:

1. Bank Interest for September	£ 0.19	
2. Bank interest for October	£ 0.17	
3. Wyre Council	£600.00	Churchtown in Bloom
4. Lancashire County Council	£378.00	Amenity Grass Cutting

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who is administering these funds.

Councillors resolved to pay the following invoices:

Cheque	Payable to	Amount	Reference
846	Imperative Training Ltd.	£198.00	Defibrillator battery
847	JRobs	£1,584.00	Parish Lengthsman
848	Catterall Parish Council	£3.87	Broadband and Phone Costs
848	Catterall Parish Council	£3.45	September and October
848	Catterall Parish Council	£38.36	Stationery £45.68
849	G. Benson	£96.59	Clerks salary and expenses
850	Mrs. M. McLeod	£28.78	Zoom licence for two meetings
852	Community Heartbeat	£54.00	Adult defibrillator pads
853	JRobs	£720.00	Parish Lengthsman
854	Mrs. K. Davies	£25.20	Churchtown in Bloom
855	Laburnum Nurseries	£138.36	Churchtown in Bloom
856	Garstang Chamber of Trade; Christmas Lights Account	£50.00	Garstang Christmas Lights
857	Royal British Legion	£50.00	Donation
	Total	£2,990.61	

Bank Transfer

Resolved: To transfer £5,000 from deposit to current account.

Standing Orders and Direct Debits

Staff costs (September and October)	£447.13	
Easy Web Sites	£ 27.60	October
Easy Web Sites	£ 27.60	November
Easy Web Sites	£360.00	Web site redesign

Covid impact on Kirkland Parish Council's finance

Coronavirus has curtailed many events this year and as a result fundraising efforts have stopped for many organisations and volunteers. The Parish Council has received many appeals for funding; wiping out the Parish Council's donations budget.

Resolved: Kirkland Parish Council donations will be funded from reserves.

Audit 2019 – 2020

PKF Littlejohn acknowledges receipt of document and confirms Kirkland Parish Council's notification of exempt status, 2020. Documents were sent in May, 2020.

1228. VERBAL REPORTS FOR INFORMATION**Kirkland Memorial Hall**

Cllr. Mrs. M. McLeod reported the October AGM was postponed, but the accounts were audited. Before the latest lockdown; classes had resumed in the hall.

School House Trust

Cllr. Mrs. K. Davies reported on a virtual AGM on 2nd November. Investments of £234,000 made a loss; due to Covid. Kirkland and Catterall St. Helen's Church of England Primary School has requested a grant of £480; for additional lessons needed for a vulnerable pupil.

Churchtown in Bloom

Cllr. Mrs. K. Davies reported on two online meetings where new ways of working were explored. The Winter bedding is planted and displays were organised for Halloween and Remembrance Sunday. The Woodland Trust is to send bare-rooted trees, to be planted immediately on receipt.

Parish Lengthsman

The Councillors are pleased with the work undertaken and he is open to accept other locations within the parish; until the leaves have all dropped the gullies will need clearing continually. The Christmas Tree barriers are to be moved into the Hearse House. It was suggested to spray the barriers green to be more sympathetic with the tree and perhaps use a picket fence in front on the Horns Inn site.

Proposed Telecom Poles in Village

Information circulated from a resident contacted by Open Reach and the Parish Council has replied directly to Open Reach asking the Parish Council is kept informed of plans for the poles. Councillors attending a site meeting on Monday 9th November were told the wires are to go underground with no visible poles in the village's conservation area.

There being no other business the Chairman closed the meeting at 8.50pm.

Date

Chairman