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7th September 2021

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **14th September, 2021 at 7.30pm, this will be by the Chairman.** The draft minutes from the Annual Parish Council meeting held on 20th July, 2021, sent by email.

A M. Nicholls

Clerk to the Parish Council

A G E N D A

1. Apologies for Absence

To accept apologies for this meeting.

2. Declaration of Interests

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

3. Minutes of the Previous Meeting

Councillors are asked to accept the minutes of 20th July, 2021 sent by email, for your approval.

4. Public Participation

Standing Orders will be adjourned to allow guests and residents to speak.

Residents requesting to speak

Wyre Councillors

Lancashire County Councillor

Standing Orders will be resumed.

5. To consider St Helens Church's request for a donation for the upkeep of the Church yard.

6. To discuss and resolve how to spend the £400 from the Champion Grant towards the cost of replacing trees in The Avenue.

7. To discuss and review the Grounds Maintenance Contract

8. To consider the Budget Monitoring Report

9. To discuss the removal of unnecessary road safety signs and the purchase and installation of traffic calming speed awareness electronic signage.

10. Planning Applications None received

It is imperative that, prior to the meeting, Councillors view planning applications at:
<http://www.wyre.gov.uk/planningsearch>

8. Finance

Bank reconciliation to 31st August 2021

Accounts, bank reconciliation, internal scrutiny reports to 31st August, 2021

Hard copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

1. Bank Interest for July	£ 0.15
2. Champions Grant	£ 400.00
3. Wyre Lottery July	£ 21.00
4. Wyre Churchtown in Bloom	£ 600.00
5. Bank Interest for August	£ 0.16
6. Transfer from Savings to Current AC	£ 3000.00

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Standing Orders and Direct Debits

J Robs Grounds Maintenance	£ 666.66
Easy Web Sites August	£ 27.60
Lancashire County Council Pensions	£ 296.72
Staff Costs	£ 247.49

Payments to be made by Bank Transfer/ Cheque 15th September 2021

St Helen's Church	£ 150.00
Angela Nicholls expenses	£ 4.05
Reimburse for Ink Cartridges	£ 52.99
Society of Local Council Clerks	£ 130.00

(half to be reimbursed by Forton Parish Council)

9. Verbal Reports for information

Report from the representative on Kirkland Memorial Hall

Report from the representative on The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

Parish Lengthsman

10. Agenda for next meeting

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors are asked to submit motions for discussion/resolution in writing at least 7 working days prior to the meeting.

Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

11. Questions for other members

The next meeting will be held on 9th November, 2021